

-- General Site Plan Requirements --

The following information has been compiled as a guideline for your use. The approved design must always be in accordance with local ordinances, city specifications and zoning requirements. Once the site plan has been approved, one may apply for a building permit which would include the approved site plan, the proposed building plans as well as the building permit application. Please call 765-807-1050 if there are any questions.

SITE DRAWING REQUIREMENTS

The site drawings shall be prepared by a Registered Professional Engineer or Land Surveyor and shall include complete design in the following categories:

- Vehicular access to the site.
- Sanitary Sewer lateral connection to the proposed building with clean-outs. *Grease trap is required in some situations.*
- Water service to the proposed building with meter size. *Fire suppression system is required in some situations.*
- Existing topographic information including surrounding lots.
- Detailed proposed and existing grading information for the proposed parking, curb, building finished floor elevation, swales, etc.
- Detailed design information for storm sewer including plan and profiles.
- Stormwater quantity and quality calculations.
- Erosion control plan.
- Landscape layout with species and planting details.
- Indication of current zoning, parking calculations, greenspace calculations and setback requirements.
- ADA compliant access from parking area to building.
- Site geometry sufficient to construct project.

INITIAL SITE DRAWING SUBMITTAL - A complete site drawing submittal shall include the following:

- Three (3) full sets of drawings - must be stamped by a Registered Professional Engineer or Land Surveyor.
- One (1) drainage plan that includes stormwater quantity and quality calculations. This report must be stamped by a Registered Professional Engineer or Land Surveyor.
- Stormwater NOI application and related documents for projects that disturb **over one (1) acre** of land.

The above materials must be submitted to the Lafayette City Engineer's Office and will be distributed for review as follows:

- One full set of drawings to the Lafayette Fire Prevention, Inspection Division. (765) 807-1300.
 - One full set of drawings to the City Engineer's Office, Robert Foley (765) 807-1046.
 - One full set of drawings, drainage calculations, NOI and stormwater quality submittal to the City Engineer's Office, Crystal Joshua (765) 807-1036.
 - Applicable sheets for ADA compliance to the City Engineer's Office, Chuck Gullion (765) 807-1035.
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Once plans are approved, please submit three (3) full sets of construction plans, two (2) sets of reduced sized plans (11X17) and an electronic copy (PDF or TIF) of the approved plans.